



# Auto Attendant

Auto Attendant offers powerful capabilities for meeting the needs of your customers, improving employee productivity, and controlling costs.

Engineered to simulate a live operator, Auto Attendant directs incoming callers to the appropriate department or employee. This enables you to ensure that your customers' calls are handled effectively 24 hours a day, seven days a week.

With Auto Attendant you can take control of your inbound calls with a host of features easily managed through your phone or our web-based CommPortal. Allow callers to select from a list of options with 150 customizable multi-level menus that offer intuitive, consistent navigation of even the largest organizations. Create specialized menus and announcements for outside business hours or during weekends and holidays, or transfer calls directly to voicemail to further reduce the need for a receptionist.

Auto Attendant is easy to configure and monitor through CommPortal or by phone, and it is compatible with your existing phone system, so no additional equipment is needed.

Call us or visit [www.coeosolutions.com](http://www.coeosolutions.com) for more information on Auto Attendant and learn how to boost your organization's productivity today.

| Features  |
|---|
| Multi-level Menu                                  |
| Flexible Announcement Presentation                |
| Dial by Name or Extension                         |
| Configure and Monitor from Commportal or by Phone |
| Multiple Administration Options                   |

